Please tick the appropriate boxes to indicate what days/week(s) you would like your child to attend. Please note: completion of application does not insure your child/ren’s place, ONLY payment does. Please continue on back.

|  |  |  |  |
| --- | --- | --- | --- |
| **Summer** | **October** | **February** | **April** |

**Term (tick appropriate):**

**Site (Please indicate): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Child’s Full Name (Please print in block capitals):**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Granton or Wyvil**

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| **Time Slot** | **Day** | **Wk** | **Week 1** | | | | | **Week 2** | | | | | **Week 3** | | | | | **Week 4** | | | | |
|  |  |  | **M** | **T** | **W** | **TH** | **F** | **M** | **T** | **W** | **TH** | **F** | **M** | **T** | **W** | **TH** | **F** | **M** | **T** | **W** | **TH** | **F** |
| ***8am -4pm*** | ***£23*** | ***£85*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***8am -6pm*** | ***£26*** | ***£100*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***10am-4pm*** | ***£20*** | ***£70*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***10am-6pm*** | ***£23*** | ***£85*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Rosendale**

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| **Time Slot** | **Day** | **Wk** | **Week 1** | | | | | **Week 2** | | | | | **Week 3** | | | | | **Week 4** | | | | |
|  |  |  | **M** | **T** | **W** | **TH** | **F** | **M** | **T** | **W** | **TH** | **F** | **M** | **T** | **W** | **TH** | **F** | **M** | **T** | **W** | **TH** | **F** |
| ***8am -4pm*** | ***£25*** | ***£95*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***8am -6pm*** | ***£28*** | ***£110*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***10am-4pm*** | ***£22*** | ***£80*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***10am-6pm*** | ***£25*** | ***£95*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Reay**

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| **Time Slot** | **Day** | **Wk** | **Week 1** | | | | | **Week 2** | | | | | **Week 3** | | | | | **Week 4** | | | | |
|  |  |  | **M** | **T** | **W** | **TH** | **F** | **M** | **T** | **W** | **TH** | **F** | **M** | **T** | **W** | **TH** | **F** | **M** | **T** | **W** | **TH** | **F** |
| ***8am -4pm*** | ***£21*** | ***£75*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***8am -6pm*** | ***£24*** | ***£90*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***10am-4pm*** | ***£18*** | ***£60*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***10am-6pm*** | ***£21*** | ***£75*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **Additional information:** |

**EARLY BIRD DISCOUNT (EBD) DATES**

Payments made before the below holiday cut-off dates will receive a £10 p/wk or £2 p/day discount to their total booking.

**Summer** – Friday 24 June 2016

**October** – Friday 7 October 2016

**February** – Friday 27 January 2017

**Easter** – Friday 10 March 2017

**ADMIN ONLY**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Wk Totals** | **EBD Applied ✔** | **Total Fee** | |
| **Wk 1** |  |  |  | |
| **Wk 2** |  |  |  | |
| **Wk 3** |  |  |  | |
| **Wk 4** |  |  |  | |
|  |  |  | |  |

**Late collection**

**Late collection charges:**

A late collection charge will be imposed for each child collected after the arranged collection time. The charge will be £10.00 per child for first 10 minutes of lateness and £5 for every 5 minutes thereafter. The charge must be paid in full before the child attends the next session, failure to do so will result in a loss of service use with immediate effect and reinstatement to occur the day after payment is received. If payment cannot be made at time of collection, then it must be made no later than 8am the following day. Confirmation of payment will need to be made with staff.

**Payment policy**

**Payment methods:**

***Please use your child’s name and site as reference when paying through the bank***

* Internet/Telephone banking
* On site – payment can be made in cash, in advance
* Bank payment – in person securely at any HSBC branch referencing the following details: Account: 61623893 | Sort Code: 400122 | or through an alternative bank of choice.
* Electronic Childcare Vouchers - Various
* Paym – Mobile: 07985499236 [*For more info, see http://www.paym.co.uk*](http://www.paym.co.uk/)

**Failure to make payment on time**

* Your child will not be able to attend
* Parents will be charged an additional **admin fee of £10** for late payments

**Cancellation:**

Due to the nature of the extended school provision and clubs, two weeks’ notice is required in writing, when a parent or career intends to withdraw their child for any reason:

I understand and agree to the conditions of payment as set out above

**Parent/guardian Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name: (Please print in block capitals)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_